

**INFECTIOUS DISEASE/PANDEMIC EMERGENCY**

**SUBJECT: Terminal Room Cleaning Infections Disease/Pandemic Emergency**

**Policy:**

Housekeeping will terminally clean rooms upon notification of need through Nursing.

**Purpose:** To prevent the spread of infection, and to provide disinfection of those rooms where residents with infectious disease reside during pandemic emergency, as well as to provide appropriate disinfection of resident rooms for new or readmissions. Housekeeping will follow all CDC and DOH Guidelines by using an EPA approved disinfectant. .

The Facility will continue to follow all environmental cleaning guidelines to present the facility in a neat and clean manner at all times

Definition: Terminal Cleaning

- Terminal cleaning is the thorough cleaning/disinfection of all surfaces including floors and re-useable equipment within the whole healthcare facility or within an individual unit i.e. designated floors. This may be required in the following circumstances:
- Following an outbreak or increased incidence of infection such
- Following discharge, transfer or death of a patient who has had a known infection
- Following discontinuance of isolation/contact precaution of a Resident
- Following a transfer/or death due to infection

Notification:

A terminal cleaning of a room will be advised following discussion and agreement between the Infection Prevention & Control Team and/or the nurse or manager in charge of the unit. The terminal cleaning should not commence until the relevant room/area has been fully vacated.

Note:

The cleaning schedule for the facility should clearly advise which member of staff is responsible for cleaning different areas of the room/areas to be included in the terminal cleaning

**Equipment:**

1. Wet micro fiber mop/handle/frame
2. Massline cloth/handle/frame
3. Bucket for micro fiber mops
4. Stainless pail for disinfectant



5. Net bag for soiled mops
6. Plastic liner
7. Reusable cloth
8. Disposable pre-moistened disinfectant wipes
9. Treated disposable dust cloth and tool
10. Spray bottle/trigger
11. Disposable gloves
12. PPE Equipment ( gown/gloves/mask/ eye shield as needed)
13. Wet Floor signs
14. Housekeeping cart/ x-Large Liners

**Supplies:**

1. EPA approved germicidal detergent
2. Non-abrasive cleanser
3. Glass cleaner
4. Degreaser

**Preparation:**

1. Obtain the proper equipment and materials for the task.
2. Proceed to assigned work area.

**NOTE:** All chemicals that are not being used must be located in an inaccessible area to residents, either in room by your side or locked in housekeeping cart.

3. Dispense a solution of EPA germicidal detergent in small bucket.

**NOTE:** Eye protection goggles and rubber gloves must be worn when dispensing chemicals, and rubber gloves must be worn when using germicide detergent.

4. Before entering room put on appropriate PPE.

**Remove Visibly Soiled Deposits from surface. Then thoroughly wash, let disinfectant solution remain damp on surface for minimum of 10 minutes.**

**\*ALL CLEANING TO BE DONE WITH EPA GERMICIDAL SOLUTION**



### **Cubicle Curtains**

Remove from hooks, place in double bag to be laundered. Call housekeeping office to have it replaced with a clean one.

Reinstall the clean cubicle.

### **Vinyl Cubicle Curtains-**

Refer to Policy & Procedure for cleaning Vinyl Cubicle Curtains.

Note: Knock on door before entering asking if it's okay to enter, the room should be empty... if same was a shared room, advise the resident that you are there to clean, Do not violate the privacy of the Resident ; speak with Nursing if there are concerns

**Procedure:** Complete resident room first, then proceed to clean the bathroom

### **RESIDENT ROOM:**

1. \*TV/Electronic Devices/Furniture.
2. \*Lights/Ledges/Window Sills.
3. \* Light switches/plates
4. \* Smoke Detectors/Sprinkler Head/High Corners/Edges-Dust
5. \*Bed mattress top and bottom.
6. \*Bed Frame/ head board/ foot Handrails-Clean
7. \* Over bed table-Clean/plus inside draw
8. \*Bedside Table inside drawers /wall fixtures
9. \*Fan Coil Unit- Clean
10. \*Walls/Doors/closet –Spot Clean.
11. \*Closet door handles clean
12. \* Chairs-Spot clean/ clean arm rests
13. Drapes-Check for Soiling/Tears/Missing Hooks
14. \*Trash Can- Empty & wash
15. \*Telephones/Door Knobs/Remote Controls/call bells
16. \* Hamper Inside & Outside
17. \*Medical Equipment / I.V Poles
18. \* Step on pails



**BATHROOM:**

1. Corners & Edges –Dust
2. \*Light switches /plates
3. \*Grab Bar - Clean
4. \*Sink - Clean Inside & Outside.
5. \*Faucets/Pipes/Stainless Surfaces - Clean
6. \*Mirror/Shelves - Clean
7. \*Walls/Door - Spot Clean
8. Door Handles / pull cords- Clean
9. Paper Towels/Toilet Tissue/Soap - Supplies Filled and\* dispensers cleaned.
10. \*Trash Can - Empty & Spot Wash
11. \*Toilet/Seat/Safety frame/ commode -Clean inside & Outside

**Dust Mop:**

1. Place disposable treated dust cloth on floor dust tool as follows:
  - a. Fold dust cloth in half.
  - b. Place tool on folded cloth and bring over sides of tool and tuck into holes on corners of tool foot.
2. Starting in far corner of room, remove debris and dust as follows:
  - a. Visually section room working one area at a time.
  - b. Move any moveable furniture.
  - c. Proper use of swivel allows easy access under beds, etc.
  - d. Work tool close against baseboard and in corners.
  - e. Work tool close around casters and legs of immovable furniture.
  - f. Cover entire floor, working debris and dust toward door. Pick up immediately then complete bathroom.

**Wet Mop:**

1. Start wet mopping in far corner of resident room floor using germicide solution.  
Do not wet mop the entrance way of the room leading into the bathroom.
2. Move any moveable furniture.
3. Proper use of swivel allows easy access under beds, etc.

4. Work tool close against baseboard and in corners.
5. Work tool close around casters and legs of immovable furniture other than entrance to bathroom
6. Wet mop bathroom floor and work your way out of room.

**Finishing Procedure:**

1. Wipe off all equipment with EPA germicidal solution.

**While still in resident room:**

2. Remove PPE.
3. Perform hand hygiene after removing and discarding all PPE before leaving room.
4. Place wet floor sign outside room.
5. Empty bucket in housekeeping closet sink.

**NOTE:** Eye protection Goggles and rubber gloves must be worn during emptying of solution.

**KEY POINTS Terminal cleaning procedure:**

1. Don Personal Protective Equipment (PPE), i.e. disposable gown, and gloves, before entering the room, discard all disposables in the room/bed space/unit (e.g. hand towels, magazines, bottles, toilet rolls, etc.) All materials must be disposed of as in the PPE Pail.
2. Prepare cleaning/disinfecting solutions in a container (dilution as per manufacturer's instruction). Do not mix chemicals and only use a cleaning product provided by your employer.
3. Use disposable cloths/paper roll for cleaning during the terminal clean. These should be disposed into the PPE pail before leaving the area/room.
4. Ensure that PPE is changed when moving from one room/area to another and dispose into the PPE Pail.
5. Always decontaminate your hands after removing and disposing of PPE.
6. Avoid leaving and re-entering the area until the terminal clean is fully completed.